



MAPA Safety Committee Meeting

Date: April 13, 2017
Place: MAPA Office
1221 Jefferson Street
Jefferson City, MO 65110

Meeting Minutes

10:00 Welcome & Introductions

- Members present:
 - Don Rosenbarger Delta Companies
 - Michael Bennett Chester Bross
 - Tim Brown Chester Bross
 - Brandon Atchison MAPA
 - Bruce Menke Delta Companies
 - Tom Bindbeutel FWI
 - James Keene FWI
 - Cynthia Cox State Tech
 - Jordan Janet Delta Companies
 - Eric Caldwell N.B. West and ESC
 - Dale Williams MAPA
- Review anti-trust statement
 - MAPA anti-trust statement was distributed and reviewed

10:05 Review Safety Committee Meeting Minutes and Notes

- Minutes and Notes from March 02, 2017 Safety Committee Meeting were reviewed
- Revise “newsletter” to “newsletter articles” under Next Steps and Meeting Evaluation
- Approval upon the changes made
- Add attendance to future meeting minutes
- Safety Minute by Dale Williams and Jordan Janet
 - Emergency evacuation procedures
 - Room hazards
 - Work Zone Safety Awareness
- Review Safety Committee Mission Statement

10:10 Safety Section of MAPA Website tour by Brandon Atchison

- Suggestion of adding a link for “submit for review”
 - Would allow submission of articles and other material for the committee to review as viable communications to the rest of the members and website visitors
- Correct the spelling of the following members’ names
 - James Keene



- Tom Bindbeutel
- Brandon will create an alias e-mail address that will distribute to all committee members
 - Jordan Janet will provide Brandon with a list of active members' e-mail addresses.
- As our database of information grows, subcategories could be added to better organize the included topics.
- Links will be programmed by Brandon Atchison to open in a new window
 - This allows the user to remain on the MAPA website while exploring links
- Members' companies will be added to the member's list
 - Company websites will be linked
 - Promotes member's companies
- Safety Committee meeting schedule will be added as it develops
- Suggestion of adding upcoming training opportunities and events
 - Discussion of how to approve content before publishing to the MAPA Safety website
 - E-mail voting as possible solution
 - Brandon Atchison could also have discretion to posting training events
 - Discussion of website possibly not being the proper venue for promoting events
 - Disclaimer statement should be added to express that events posted here are not necessarily endorsed by MAPA
- Updates on current projects
 - Possible link to MODOT maps/routes
- Videos focused on industry safety
 - Oldcastle "Frick and Frack" video was viewed as an example
 - Not a member, but good example of possible content type
- Insurance companies could be possible resource for "toolbox-talk" topics
 - Source should be found to begin populating section

10:45 Safety Committee Meeting Attendance Improvement

- Suggestion and discussion of the option to provide Skype Meeting to encourage attendance
 - Could offer video conference capabilities via Skype
 - Skype could offer opportunity to virtually attend when not able to travel
 - Could also encourage NOT traveling to the meeting location
 - Often members have experienced lack of engagement through virtual attendance
- Proposed next meeting date for Tuesday @ 10:00 AM at MAPA office
 - Conflicts in schedules
 - Dale Williams will send out a "When is Good?"
- Committee involvement goal is to have one representative from each MAPA Producer and Non-Producer member



11:10 IAPA Sit-In

- IL Asphalt Pavement Association is interested in establishing a Safety Committee as well
 - IAPA has expressed interest in attending a MAPA Safety Committee meeting to witness the process of establishing the committee
 - Meeting could be held in St. Louis to offer a more convenient location for IAPA member attendance
 - Discussion of possible making this an annual event to extend the discussion of safety in our industry to all neighboring states
 - Rotating yearly
 - Hold meeting at convenient location for respective state

11:15 Committee Officers

- Reviewed previously discussed positions
 - Chair
 - Vice Chair
 - Secretary
- Other association officers commonly progress through the chairs from Secretary to Vice Chair to Chair
- July meeting is the goal for Officer election and term length
 - Allows time to grow attendance, define rolls and term length
- AGC Safety Committee bylaws will be shared to review officer duties and structure

11:20 Plan next steps – Meeting format, frequency and schedule

- Establish bylaws at May meeting
- Hold elections for officers at July meeting
- Once further established, the Committee could invite members from “partner associations” to collaborate
 - MODOT
 - AGC
 - Outside Speakers
 - Member Speakers
 - Asphalt Institute
 - Example of A.I.’s safety information to industries they serve
- Upcoming MAPA events were discussed – can be found on MAPA website
 - Board of Directors Meeting
 - Summer Social
 - Quarterly Meeting
 - Golf Outing
 - Recently, MAPA’s first legislative event took place where MAPA members wore safety vests
- OSHA extended Silica Rule Enforcement Date to September 24, 2017
 - Companies should still expect to comply
 - Enforcement date could be postponed again



- Current trend of White-House Administration

11:40 Meeting Evaluation

- Pleased with progress thus far
- Good to see grassroots start-up
- Good productivity thus far
- Good feedback
- Comfortable group and structure
- Current group demonstrates diversity within MAPA
- Committee has experienced growth at the right pace
 - Not “over our heads”
- Providing good learning opportunities

11:45 Adjourn